

SIGNATURE REQUIREMENTS

<u>Type of Entity</u>	<u>Signatory Requirements</u>	<u>Attestation Needed</u>
<i>Corporations</i>	President or	Yes
	Vice President or	Yes
	Other officer as designated in the bylaws.	Yes
	**President – Sole Corporate Officer	No
<i>Partnerships</i>	Any of the general partners.	No
<i>Limited Liability Companies (LLC)</i>	Manager or	No
	Member if authorized in the articles of organization. **ie; Managing Member	No
<i>Sole Proprietorships (Individuals)</i>	Individual	No
<i>Joint Ventures</i>	Each joint venturer.	No
	As authorized by the joint venture agreement. (Requires copy of agreement.)	No
	If the joint venture is a corporation, President or Vice President can sign.	Yes
<i>Counties *</i>	Chairperson of Board of County Commissioners <i>or</i>	Yes
	Vice Chairperson of Board <i>or</i>	Yes
	Others as designated by a current written resolution. **ie; School Board Superintendent	Yes
<i>Special Districts *</i>	President <i>or</i>	Yes
	Chairperson <i>or</i>	Yes
	Others as designated by a current written resolution.	Yes
<i>Cities *</i>	Mayor <i>or</i>	Yes
	City Manager <i>or</i>	Yes
	City Auditor (Denver)	Yes

* See State Contract Manual for more information.

** Edit by Fund Section

